



Damages due to a technical or administrative problem when applying for a passport: request for compensation

1. Your personal information

Surname: | | | | | | | | | | | | | | | | | | | | | |

First name: | | | | | | | | | | | | | | | | | | | | | |

Address:.....

Telephone number(s):.....

E-mail address (optional):.....

Bank account number to which payment may be made if your request is deemed valid:

IBAN: BIC (SWIFT):.....

Account holder:.....

2. Problem encountered

Date and time at which you attended the embassy or consulate:

| | | | / | | | | / 20| | | | at | | | |:| | | |

Describe your situation below. Outline the reasons why you were unable to obtain your passport as a result of your visit to the consular mission.

.....

3. Subsequent consequence(s)

Please tick the appropriate box(es). You may tick more than one option.

Related to the passport application

- I had to postpone my return trip planned for the same day and this caused me to incur expenses (change to train, airplane ticket, etc.).
- I was obliged to spend the night in the city in which my consular mission is located (new appointment arranged for the next day, etc.).
- I had to return at a later date to the consular mission (and therefore made two trips).

Related to the trip for which you required a passport

- I had to cancel or postpone my trip abroad as a result of a delay in obtaining my passport.

Initially scheduled departure: | | | | / | | | | / 20| | | |

Destination:.....

- Other situation: if the situation you experienced is complex, please describe it in a separate document.

