Self-assessment : narrative assessment

| **Indicators** | **Assessment** |
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| **Indicators Chapter 1** | **Unfettered discretion (max 1,5 pages per indicator)** |
| * 1. **The validity of the data in the evaluation reports is ensured.**
 | *Take another look at the sub-indicators and answer to the following questions : What went well in the various evaluations that we analyzed? What didn’t go as well as expected? What are the explanatory factors? What is our conclusion at the level of the indicator? Remember to provide examples from your evaluation reports.*Answer: |
| * 1. **The reliability of the data in the evaluation reports is ensured.**
 | *Take another look at the sub-indicators and answer to the following questions : What went well in the various evaluations that we analyzed? What didn’t go as well as expected? What are the explanatory factors? What is our conclusion at the level of the indicator? Remember to provide examples from your evaluation reports.**Answer:* |
| * 1. **The evaluation report ensures the usefulness of the data.**
 | *Take another look at the sub-indicators and answer to the following questions : What went well in the various evaluations that we analyzed? What didn’t go as well as expected? What are the explanatory factors? What is our conclusion at the level of the indicator? Remember to provide examples from your evaluation reports.**Answer:* |
| **Good practices (for this chapter)**  | *Describe (max 0,5 pages)* |
| **Indicators chapter 2** | **Unfettered discretion (max 1,5 pages per indicator)** |
| * 1. **The terms of reference meet the minimal quality requirements and they orientate the evaluation.**
 | *Take another look at the sub-indicators and answer to the following questions : What went well in the various evaluations that we analyzed? What didn’t go as well as expected? What are the explanatory factors? What is our conclusion at the level of the indicator? Remember to provide examples from your evaluation reports.**Answer:* |
| * 1. **The organisation has implemented a quality control on the terms of reference.**
 | *Take another look at the sub-indicators and answer to the following questions : What went well in the various evaluations that we analyzed? What didn’t go as well as expected? What are the explanatory factors? What is our conclusion at the level of the indicator? Remember to provide examples from your evaluation reports.**Answer:* |
| * 1. **The organisation ensured the participation of internal and external stakeholders in the process for the purpose of achieving the objectivity, the quality and the usefulness of the evaluation.**
 | *Take another look at the sub-indicators and answer to the following questions : What went well in the various evaluations that we analyzed? What didn’t go as well as expected? What are the explanatory factors? What is our conclusion at the level of the indicator? Remember to provide examples from your evaluation reports.**Answer:* |
| * 1. **The organisation ensured the monitoring of the quality of the implementation of the evaluation.**
 | *Take another look at the sub-indicators and answer to the following questions : What went well in the various evaluations that we analyzed? What didn’t go as well as expected? What are the explanatory factors? What is our conclusion at the level of the indicator? Remember to provide examples from your evaluation reports.**Answer:* |
| * 1. **The organisation has used the evaluation to improve its evaluation practice and that of the stakeholders.**
 | *Take another look at the sub-indicators and answer to the following questions : What went well in the various evaluations that we analyzed? What didn’t go as well as expected? What are the explanatory factors? What is our conclusion at the level of the indicator? Remember to provide examples from your evaluation reports.**Answer:* |
| **Good practices (for this chapter)** | *Describe (max 0,5 pages)* |
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| **Indicators chapter 3** | **Unfettered discretion – Make sure that the indicators that are part of the basic capacity concerning evaluation are covered. (max 1,5 pages per indicator)** |
| * 1. **Guidance : the organisation clearly states the choices made concerning evaluation and its importance to the organisation. This orientates and supports the evaluation function.**
 | *Take another look at the sub-indicators and answer to the following questions : What went well in the various evaluations that we analyzed? What didn’t go as well as expected? What are the explanatory factors? What is our conclusion at the level of the indicator? Remember to provide examples from your evaluation reports.**Answer:* (make sure that you illustrate the basic indicator 3.1.3. multi-annual programming):  |
| * 1. **Structure, roles and activities : the organisation structures the evaluation function and defines the roles and activities of everybody involved (partners included) to the purpose of the quality, the coordination, the objectivity and the usefulness of the evaluation.**
 | *Take another look at the sub-indicators and answer to the following questions : in what way has our situation changed? What are our strengths and weaknesses? Our assessment is based on what (proof)? What are the explanatory factors? What is our conclusion at the level of the indicator? (eg. Is there are clear structure that contributes to the quality, the objectivity, the coordination and the usefulness of evaluations?)*Answer: (make sure that you illustrate the basic indicator 3.2.1. alignment between evaluation and decision-making and 3.2.2. Defining roles and tasks):  |
| * 1. **Regulatory framework, procedures and**

**instruments: the organisation defines a regulatory framework, ensures a high-quality implementation and develops the appropriate** **instruments and** **procedures to facilitate the evaluation activities.**  | *Take another look at the sub-indicators and answer to the following questions : in what way has our situation changed? What are our strengths and weaknesses? Our assessment is based on what (proof)? What are the explanatory factors? What is our conclusion at the level of the indicator? (eg. Is the evaluation practice sufficiently supported by specific instruments?)*Answer: (make sure that you illustrate the basic indicator 3.3.1. instruments and 3.3.2. monitoring system):  |
| * 1. **Leadership, management and values : the leadership stimulates the development of the evaluation function.**
 | *Take another look at the sub-indicators and answer to the following questions : in what way has our situation changed? What are our strengths and weaknesses? Our assessment is based on what (proof)? What are the explanatory factors? What is our conclusion at the level of the indicator? (eg. Are the leadership and the management stimulating the development of the evaluation function sufficiently?)*Answer: (make sure that you illustrate the basic indicator 3.4.3. Stimulating leadership):  |
| * 1. **Leren en capaciteits-versterking: de organisatie ondersteunt het leren en versterkt de competenties inzake evaluatie.**
 | *Take another look at the sub-indicators and answer to the following questions : in what way has our situation changed? What are our strengths and weaknesses? Our assessment is based on what (proof)? What are the explanatory factors? What is our conclusion at the level of the indicator? (eg. Is our organisation learning enough from and about the evaluations?)*Answer:  |
| **Good practices (for this chapter)** | *Describe (max. 0,5 pages)* |