



ROYAUME DE BELGIQUE

# Can you apply for a travel pass for foreign nationals?

This questionnaire is **not an application form**. **It must not be sent to the FPS Foreign Affairs.**

This questionnaire is just a tool to help you find out if you meet the **conditions** and **which documents** you require in order to apply for a travel pass for foreign nationals.

Even if you answer yes to 3 questions, your application is admissible but **it does not ensure you a positive response** from the FPS Foreign Affairs.

1. My identity and my nationality are clearly established	YES/NO
<p>My Belgian residence permit:</p> <ul style="list-style-type: none"> <li>⇒ does <b>not</b> contain the phrase "(Decl.)" in the box "SURNAME"</li> <li>⇒ does <b>not</b> contain the phrases "undetermined", "not yet definitively proven", or "nationality declared" (or equivalent) in the box "NATIONALITY". <b>Exceptions:</b> Tibetans and refugees recognised in another country (see categories below).</li> </ul>	
2. I am entitled to an unlimited stay in Belgium	YES/NO
<ul style="list-style-type: none"> <li><input type="checkbox"/> I have an electronic residence permit "B", "C", "D" or "F(+)"</li> <li><input type="checkbox"/> I have an electronic card for foreign nationals "A" bearing the reference "temporary stay", but I am a <b>person under subsidiary protection</b>.</li> <li><input type="checkbox"/> The application concerns a child under 12 years who has an identity document for children under 12 years and whose two parents have a residence permit B, "C", "D" or "F(+)"</li> </ul>	
3. I belong to one of the following categories	YES/NO
<ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Somalian</b> (nationality on my residence permit = "Somalia")</li> <li><input type="checkbox"/> <b>Refugee recognised in another country</b> (nationality in the National Register = "undetermined". <b>Document to enclose with my application:</b> certificate (dated no more than 1 month) from the CGRS which confirms that I applied for the transfer of my refugee status to Belgium.</li> <li><input type="checkbox"/> <b>Tibetan</b> (nationality on my residence permit = "undetermined", "not yet definitively proven", or "nationality declared") and born outside of China. <b>Document to enclose with my application:</b> copy of the travel documents with which I arrived in Belgium.</li> <li><input type="checkbox"/> <b>Of Palestinian origin</b> (nationality on my residence permit = "Of Palestinian origin").</li> <li><input type="checkbox"/> <b>Beneficiary of the status of subsidiary protection.</b> <b>Document to enclose with my application:</b> certificate (dated no more than 1 month) from the CGRS which confirms 1) my status of subsidiary protection <b>and</b> 2) the inability to obtain a national passport. To apply for this certificate, I must contact the CGRS by e-mail (<a href="mailto:CGRA-CGVs.Sub-Protection@ibz.fgov.be">CGRA-CGVs.Sub-Protection@ibz.fgov.be</a>) or by post (CGRS, Rue Ernest Blerot 39, 1070 BRUXELLES).</li> <li><input type="checkbox"/> <b>Minor</b> (application submitted by one or both parents or by the guardian). <ul style="list-style-type: none"> <li>○ either born in Belgium and with 2 parents belonging to one of the categories above;</li> <li>○ or unaccompanied. <b>Document to enclose with the application:</b> certificate (no more than 1 month old) from the Guardianship service of the FPS Justice, which confirms the guardianship.</li> <li>○ or placed (in a family or reception institution) of a nationality outside the EU. <b>The application must be signed/approved by the Youth Support Service, by the judicial protection service or by the juvenile judge/court</b> (dated no more than 1 month).</li> </ul> </li> </ul>	

## You answered "YES" to 3 questions?

In this case, you can apply for an approval of issuance of a travel pass for foreign nationals by e-mail to [pasport@diplobel.fed.be](mailto:pasport@diplobel.fed.be) (with the subject: "**Application for a travel pass for foreign nationals**") or by letter (*FPS Foreign Affairs, Travel and Identity Documents Directorate, Service C2.2 Individual Dossiers & National Regulation, rue des Petits Carmes 15, 1000 Brussels*) with the following information:

- Your last name and first names
- Your place of birth
- Your nationality
- A copy of your **residence permit**
- A copy of **any other documents concerning your situation**.

In the case of an application for a minor, the parents or guardian submit the application.

### Attention:

- Even if you meet the above mentioned basic conditions, there is **no guarantee of receiving an issuance agreement**.
- Several additional verifications will be carried out, including your criminal record, which may take up to 6 weeks. You will receive the **final decision within maximum 6 weeks**.
- If the decision is positive, your municipality will be informed, and you will have to present yourself there **within 2 weeks** in order to register your application for a travel document for foreigners.

## You answered "NO" to one or more questions?

You cannot apply for a travel pass for foreign nationals because you do not meet the conditions.